

PureOutSource
INVOICE**PureOutSource****Period covered**
05/06/2019 - 05/13/2019**INVOICE DATE**
05/15/2019**INVOICE NUMBER**
INV-1Billing To:
Automations Pro Inc.**PureOutSource**
Attention: Nathan Hirsch
2628 Passamonte Drive Winter Park
ORLANDO FLORIDA 32792
UNITED STATES

Description of Service	Hours	Rate	Amount USD
Nobis - asdas - 05/06/2019 - 05/13/2019	00:05	37	3.08
Invoice Total USD			3.08
Total Net Payment USD			3.08

Refer to Page 2 for Important Billing Information

IMPORTANT BILLING INFORMATION

BILLING PERIODS

The PureOutSource Marketplace billing periods are Wednesday through Tuesday. Automatic Billing is performed on every Thursday. ** For ACH payments, billing is performed on Thursday, but may not go through to your bank account until Monday.*

PureOutSource MARKETPLACE TERMS OF USE

Reminder: It is against PureOutSource Marketplace terms of use to discuss rates with freelancers. If you suspect that hours have been billed incorrectly, first speak with the freelancer to see if it can be explained and resolved. If there are still issues after speaking with them, contact Accounting@PureOutSource.com. The PureOutSource Accounting team will assist resolving issues in a timely manner!

PureOutSource ACCOUNT

To access the hours freelancers are logging each week, go to PureOutSource.com and click “Log In” using your PureOutSource credentials. Click on “Dashboard” tab and select the relevant date range to view the hours that freelancers billed. **To view freelancer’s notes, simply click on the hours in the chart.**

PAYMENT OPTIONS

To change your payment method, refer to the information below or visit <http://www.PureOutSource.com/payments>

Payment Option	ACH (only for US bank accounts)	Credit Card	Retainer
Discount	1.1% Discount on all Invoices!	None	None
What to know	Link your bank account with your PureOutSource account. The \$10.00 charge used to link your bank account will be credited back to your PureOutSource account. All of our ACH payments and bank information is securely stored through Paysimple.	You can always use a credit card to pay for freelancers you hire through PureOutSource. We will charge your credit card on file every Thursday when billing is performed.	For Non US clients without a Credit Card or US bank account. Retainer should be 3-4 weeks worth of estimated payments upfront and must remain positive at all times. Any unused balance is 100% refundable.

CONTACT INFORMATION

For any questions or concerns relating to your invoice, please contact Accounting@PureOutSource.com.